

OXFORD INTERNATIONAL SCHOOL

APPLICATION FOR SCHOOL LEAVING/TRANSFER CERTIFICATE

- Name of the student :
- Roll No: Admission No: SRN:
- Father's Name :
- Address :
:
- Class in which last studied/passed :
- Reason for leaving this school :

I/ We hereby declare that I/We have cleared all the fee dues till the date of this application and eligible for getting TC/SLC. If any fee balance is found pending from my/our side, I/we assure that the said amount will be paid within a week from the date of this application and I/We will not claim for TC/SLC unless the fee due is cleared.

.....
Signature of the parent/Guardian

.....
Signature of the student

Date:

FOR OFFICE USE ONLY

- Certified that Master/Misshas cleared/not cleared all the dues till date.

.....
Signature of Book in-charge

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Signature of Uniform in-charge

.....
Signature of Fee Clerk

- Certified that no book return issue/penalty is found existing against Mr. /Miss

.....
Signature of Librarian

Application for TC/SLC received and granted as per the parent's request/not granted due to non-clearance of dues.

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Signature of Chairman

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Signature of Principal

Quick reference:

Adm & Withdrawal register page no: Sr. No

Date of issue of TC Issued by

TC/SLC received on

Signature of the applicant/representative.....